

**GOVGAP, THE RESOURCING SERVICE FROM COI, CAN PROVIDE YOU WITH EASY AND FLEXIBLE ACCESS TO MARKETING AND COMMUNICATIONS PROFESSIONALS.**



## GOVGAP OFFERS VALUE FOR MONEY RECRUITMENT SOLUTIONS.

## OUR RATES

Staff can be accessed in various ways, either through the placement of COI staff or from a pool of professional freelancers.

### Placement of COI staff

Permanent COI staff will retain their full terms and benefits while on secondment. A fee set at 17% of full payroll costs will be charged to you, which includes contingency to cover employment liabilities, such as maternity pay, that may arise during the contract. COI will also cover personal development and training costs for the individual – except those that are specific to the placement.

### Placement of new staff into departments and agencies

An individual who is not COI staff will be offered a COI fixed term contract and will be immediately seconded to your department or agency. This individual will receive the same terms and benefits as permanent staff, as above. A fee set at 17% of full payroll costs per member of staff is also payable for this service.

### Freelance and agency staff

We can also contract and pay freelance or agency staff for you where appropriate. In these cases the individual will not be entitled to the full employment benefits of permanent and fixed term staff. There is a fee set at 5% of the cost payable to COI for this service, including VAT where appropriate.

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**“GovGap showed a true understanding of our client needs and were able to quickly build a strong relationship. In comparison to external commercial agencies, we found GovGap to be highly competitive and offer good value for money.”**

Nick Meadham, Programme Manager,  
Department of Health Workforce Programme Office

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### How can I get started?

For more information on GovGap, or if you have a vacancy to fill, please contact us.

T: 020 7921 2744

E: [govgap@coi.gsi.gov.uk](mailto:govgap@coi.gsi.gov.uk)

[coi.gov.uk](http://coi.gov.uk)